

EXAMPLE ONLY

Capacity Building and Operational Support Grant Application

Greenwood County Community Foundation

Proposal Name and Amount Requested

Amount Requested*

Grant awards of \$10,000 up to \$25,000 may be requested.

Character Limit: 20

Proposal Name*

Please provide a name for the proposal for which funds are requested.

Character Limit: 250

Proposal Details

Summary of Purpose of Requested Grant*

In a few sentences, describe the purpose to which the grant will be applied.

Character Limit: 1500

Description of Need or Opportunity*

Describe the need or opportunity within your organization that this proposal addresses.

Character Limit: 2500

Implementation Plan*

Summarize the implementation plan to address the need or opportunity described.

Character Limit: 3000

Assessment of Potential Impact*

Describe how implementation of this proposal is projected to positively affect your organization.

Character Limit: 2500

Sustainability

What plans does your organization have for sustainability in operations related to this proposal? (if applicable)

Character Limit: 5000

Organizational Information

Mission Statement*

What is the mission statement of your organization?

Character Limit: 500

Key Services or Programs*

Describe current, key services or programs of the organization.

Character Limit: 2500

Staff Information*

Please list names and titles of all staff members who will be involved in implementing this proposal.

Character Limit: 4000

Organizational History*

Please provide a **brief** history of your organization's work in Greenwood County.

Character Limit: 2000

Board of Directors Information*

List the names and professional affiliations of members of the organization's Board of Directors.

Character Limit: 4000

Do your Board and staff reflect the demographics of Greenwood County?

Character Limit: 1000

Proposal Budget

Proposal Budget*

Download the required Proposal Budget page **HERE**. **Save** the document, **complete** the tables on this Proposal Budget page then **upload** to this application.

File Size Limit: 3 MB

Vendor Quotes (if applicable)

Please upload vendor quotes received by your organization (if applicable).

File Size Limit: 2 MB

Additional quote

File Size Limit: 2 MB

Additional quote

File Size Limit: 1 MB

Required Attachments

Supporting Documents

Please attach the following required supporting documents.

Organizational Budget*

Attach your organization's budget for the current fiscal year.

File Size Limit: 5 MB

Financial Statement*

Attach the most recent financial statement for your organization, dated within the past 6 months. *(Please do not submit a full audit.)*

File Size Limit: 5 MB

IRS Status*

Attach proof of your organization's IRS tax-exempt status.

File Size Limit: 1 MB

Nondiscrimination Statement*

Attach your organization's Nondiscrimination Statement adopted by the Board of Directors.

File Size Limit: 1 MB

Annual Report

Please provide your organization's most recent Annual Report, if available.

File Size Limit: 5 MB

GCCF Question

Potential for Fund Advisement

How may the Greenwood County Community Foundation advise your organization in planning for the future through the creation or transfer of an endowed Agency Fund?

(This question is to assist GCCF in its service to local organizations and does not affect the evaluation of this application.)

Character Limit: 1500

Affirmation and Signature

Signature*

By submitting this application, I affirm that the facts set forth in it are true and complete.

(Please enter **typed signature**.)

Character Limit: 250

Date of Submission*

Character Limit: 10