

EXAMPLE ONLY

GCCF Application for Capacity Building and Operational Support Grant Cycle

Greenwood County Community Foundation

Proposal Name and Amount Requested

Amount Requested*

Grant awards of \$10,000 up to \$25,000 may be requested.

Character Limit: 20

Proposal Name*

Please provide a name for the proposal for which funds are requested.

Character Limit: 250

Proposal Details

Summary of Proposal*

In a few sentences, describe this proposal for funding.

Character Limit: 1500

Description of Need or Opportunity*

Describe the need or opportunity within your organization that this proposal addresses.

Character Limit: 1500

Assessment of Potential Impact*

Describe how implementation of this proposal is projected to positively affect your organization.

Character Limit: 2500

Implementation Plan*

Using bullet points, note the plan of activity to utilize this funding to address the need or opportunity described above.

Character Limit: 2000

Staff Information*

Please list names and titles of all staff members who will be involved in implementing this proposal.

Character Limit: 2000

Sustainability

What plans does your organization have for sustainability in operations related to this proposal? (if applicable)

Character Limit: 5000

Organizational Information

Mission Statement*

What is the mission statement of your organization?

Character Limit: 500

Key Services or Programs*

Using bullet points, describe current, key services or programs provided by the organization.

Character Limit: 2000

Organizational History*

Using bullet points, provide a brief history of your organization's work in Greenwood County.

Character Limit: 2000

Board of Directors Information*

List the names and professional affiliations of members of the organization's Board of Directors.

Character Limit: 4000

Board and Staff Demographics

Do your Board and staff reflect the demographics of Greenwood County?

Character Limit: 1000

Proposal Budget

Proposal Budget*

DOWNLOAD the required **GCCF Proposal Budget** page **HERE**. **Save** the document, **complete** this Proposal Budget page, then **upload** to this application.

File Size Limit: 3 MB

Proposal Funding*

Provide a bullet list of all funds your organization has applied for, received, and/or committed from the organization's existing resources to the implementation of this proposal. Please note "pending" or "secured". If you have not pursued other funding, enter N/A.

Character Limit: 3000

Vendor Quotes (if applicable)

Please upload vendor quotes received by your organization (if applicable).

File Size Limit: 2 MB

Additional quote

File Size Limit: 2 MB

Additional quote

File Size Limit: 1 MB

Required Attachments

Supporting Documents

Please attach the following required supporting documents.

Organizational Budget*

Attach your organization's budget for the current fiscal year.

File Size Limit: 5 MB

Financial Statement*

Attach the most recent financial statement for your organization, dated within the past 6 months. (Please do not submit a full audit.)

File Size Limit: 5 MB

IRS Status*

Attach proof of your organization's IRS tax-exempt status.

File Size Limit: 1 MB

Nondiscrimination Statement*

Attach your organization's Nondiscrimination Statement adopted by the Board of Directors.

File Size Limit: 1 MB

Annual Report

Please provide your organization's most recent Annual Report, if available.

File Size Limit: 5 MB

GCCF Question

Potential for Fund Advisement

How may the Greenwood County Community Foundation advise your organization in planning for the future through the creation of a GCCF Agency Fund or transfer of an existing fund?

(This question is to assist GCCF in its service to local organizations and does not affect the evaluation of this application.)

Character Limit: 1500

Affirmation and Signature

Signature*

By submitting this application, I affirm that the facts set forth in it are true and complete.

(Please enter **typed signature**.)

Character Limit: 250

Date of Submission*

Character Limit: 10